**SUB: APPLICATION FOR RENEWAL MEMBERSHIP**

To

**THE PRESIDENT / SECRETARY GENERAL**

Exporters' Association of Bangladesh

406-B, Khilgaon Chowdhury Para,Dhaka, Bangladesh.

|  |  |  |  |
| --- | --- | --- | --- |
| **SL** | **DESCRIPTION** | **:** | **DETAILS INFORMATION** |
| **A** | **Owner Name** | **:** |  |
| **B** | Designation | **:** |  |
| **C** | **Company Name** | **:** |  |
| **D** | Tax Identification Number (TIN) | **:** |  |
| **E** | Valid Trade License Number & Renewal date | **:** |  |
| **F.1** | **Mailing Address** | **:** |  |
|  |  | **:** |  |
|  |  | **:** |  |
| **F.2** | Telephone | **:** |  |
| **F.3** | Mobile (Proprietor/Chairman/MD) | **:** |  |
| **F.4** | Mobile (Official Contact Person) | **:** |  |
| **F.5** | Mobile (Law Farm/Agent Numbers) | **:** |  |
| **F.6** | E-mail (Proprietor/Chairman/MD) | **:** |  |
| **F.7** | E-mail (Accounts/Admin/Related Persons) | **:** |  |
| **F.8** | E-mail (Law Farm/Agent Numbers) | **:** |  |
| **F.9** | Nature of Business (Exporting Products) | **:** |  |
|  |  | **:** |  |
|  | **Renewal Membership Applied for** | **:** | **Annual Subscription** |
| **G** | **Trade Organization (Association/Group)** | **:** |  |
| **G.1** | Category-A | **:** | 100,000/- TK |
| **G.2** | Category-B | **:** | 50,000/- TK |
| **G.3** | Category-C | **:** | 25,000/- TK |
|  |  | **:** |  |
| **H** | **Export Organization (Company)** | **:** |  |
| **H.1** | Category-A (Above 10 Crore export) | **:** | 50,000/- TK |
| **H.2** | Category-B (Bellow 10 Crore export) | **:** | 25,000/- TK |
| **H.3** | Category-C (**New Business Organization**) | **:** | **10,000/- TK** |

***H.1. REQUIRED DOCUMENTS:***

***Photocopies of Renewal Trade Liscense, Updted TIN Certificate, Formed Filled-up and Photocopies of Certificate.***

We are enclosing herewith 3 copies of passport size **photographs**, photo copies of updated **valid Trade License** with renewal copies and **TIN Certificate** along with Cash Tk. ........................... dated .............................. being **Annual Subscription** for the year 2024-25.

Yours faithfully

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**Chairman / Managing Director / Proprietor (Company Seal)**